



# STATE OF CONNECTICUT

## DEPARTMENT OF REVENUE SERVICES

### Application to Become a Third-Party Bulk Filer

To register to become an approved third-party bulk filer, please provide the following information.

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Telephone Number: ( ) \_\_\_\_\_ Federal ID Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact's Telephone Number: ( ) \_\_\_\_\_

Contact's Fax Number: ( ) \_\_\_\_\_ Contact's E-Mail Address: \_\_\_\_\_

- ☐ I will use TPBF to electronically transmit sales and use tax returns **and** withholding tax returns.
- ☐ I will use TPBF to electronically transmit sales and use tax returns only.
- ☐ I will use TPBF to electronically transmit withholding tax returns only.

By submitting this application, the party named above agrees to comply with Connecticut laws and regulations in filing returns on the behalf of Connecticut taxpayers. This application in no way grants power of attorney for the party named above to act on behalf of Connecticut taxpayers in tax disputes. This application does not grant the party named above authority to act as an agent of the Department of Revenue Services. Any agency relationship would exist between the party named above and its client(s).

All returns must be timely filed and paid electronically on the Internet using the Connecticut Electronic Filing System. As a third-party bulk filer (TPBF), the party named above has the option to enter each client's filing information individually through the key and send method **or** to send an electronic file that contains the information for all its clients.

**Note:** One electronic payment cannot cover multiple accounts.

Please print, sign, and fax this application to us at **860-297-4761** or mail your request to:

Department of Revenue Services  
Electronic Commerce Unit  
25 Sigourney Street  
Hartford CT 06106-5032

Print Name of Authorized Representative

Title

Signature of Authorized Representative

Date

Thank you for applying to become a TPBF. After we receive your application, we will begin the process of establishing you as a TPBF. You will soon receive additional information, including your bulk filer identification number, in the mail.